



Job Description: Part-Time School Bus Driver (CES Route)

Christ Episcopal School (CES) is seeking a dependable, safety-focused **School Bus Driver** to operate a school-provided bus along designated Covington routes. This split-shift role (1.5 hours in the morning and 1.5 hours in the afternoon) is essential for transporting students safely between local neighborhood drop points and our campuses. The ideal candidate brings a strong commitment to child safety, professional driving skills, and a positive attitude that reflects our school's community values.

Key Responsibilities & Duties

Driving & Daily Operations

- Safely operate a **school-provided bus** along assigned, fixed morning and afternoon routes in Covington.
- Maintain a punctual schedule for morning pick-ups and afternoon drop-offs at established designated stops.
- Assist lower and middle school students with safe boarding, seating, and exiting at every location.
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Vehicle Care & Safety Compliance

- Perform mandatory pre-trip and post-trip safety inspections on the CES bus before and after each 1.5-hour shift.
- Perform a mandatory walk-through "child check" at the end of every route to ensure no students remain on board.
- Report mechanical concerns, maintenance needs, or fuel requirements promptly to school administrators.
- Keep the interior of the school bus clean, tidy, and orderly.

Student Safety & Community Communication

- Maintain a safe, supportive, and respectful environment on the bus by setting clear behavioral expectations for students.
- Serve as a friendly representative of Christ Episcopal School to parents, guardians, and community members at drop points.
- Promptly communicate any behavioral issues, route delays, or unexpected safety incidents to CES administration.

Qualifications & Requirements

- **Age:** Must be at least 21 years of age.
- **Licensing:** Valid Commercial Driver's License (CDL)
 - School Bus (**S**) Endorsement
- **Driving Record:** Clean Motor Vehicle Record (MVR) with no major violations.
- **Background Check:** Must clear state, federal, and local criminal background checks, as well as safe environment/child protection clearances required by Christ Episcopal School.

To apply, please send résumé to jobs@christepiscopalschool.org.