Position Type: Full time, 12-month position beginning June 2025

Education Level: Bachelor's or Associate's degree required

Job Description and Qualifications
The Technology Support Specialist supports our user base of over 800 students, faculty, and staff across two campuses. The Technology Support Specialist must possess experience with desktops, laptops, and peripherals. The ideal candidate should be a self-starter with the ability to work effectively as part of a team or individually and be able to positively interact with students, parents, faculty, and staff to keep our technology functioning well and our user satisfaction high.

Responsibilities:
- Responsible for assisting in the managing of all technology assets.
- Assist in the education of staff regarding technology devices and software applications
- Perform other duties as required.

Qualifications:
- Bachelors or Associate degree or professional experience in lieu of degree.
- At least one (1) year verifiable experience in a technical support role.
- Familiarity with network connectivity and basic understanding of IT infrastructure components as well as ChromeOS, Windows, and Mac operating systems.
- Experience with Google Workspace for Education and/or Ubiquiti networking is a plus.
- Experience troubleshooting, diagnosing, and resolving problems with computers/peripherals.
- Excellent interpersonal skills with ability to interact positively with students, parents, staff, and faculty.

Please email jobs@christepiscopalschool.org to apply.